

**2020 Summer Internship Programmes, New Asia College**

**Overseas Internship Opportunities:**

Organization	City	Job descriptions	No. of vacancy *	Internship Period	Remarks / Requirements
World Scientific Publishing Co. Pte Ltd	Singapore	<ul style="list-style-type: none"> <li>Working in the Editorial Department, assisting editors in research and entire process of book production, or</li> <li>Assisting in the Marketing Department for plans and strategies to promote academic publications, etc.</li> </ul>	2 to 3	June to August (8-10 weeks)	<ul style="list-style-type: none"> <li>Students majoring in sciences and applied sciences, or</li> <li>Students majoring in marketing and business studies,</li> <li>Good command of spoken and written English and Chinese</li> <li>Strong communication skills</li> </ul>
Asia Research Institute, National University of Singapore	Singapore	<ul style="list-style-type: none"> <li>Support in IT related duties,</li> <li>Assisting event organization and management.</li> </ul>	1	June to July (8 weeks)	<ul style="list-style-type: none"> <li>Students from all majors</li> <li>Proactive, responsible and a good team player</li> <li>Good command of spoken and written English and Chinese</li> </ul>
William Angliss Institute	Melbourne & Singapore	<ul style="list-style-type: none"> <li>Interns will be working in the international office and assisting in varied duties e.g. data entry, reporting, filing and preparing for intake of new students.</li> </ul>	4 (Melbourne:2 and Singapore:2)	June to August (8-9 weeks)	<ul style="list-style-type: none"> <li>Students from all majors</li> <li>Interest in hospitality, tourism, culinary arts or event management or international education.</li> <li>Strong communication skills</li> </ul>
Private Clinic (Clinic of Dr. William Cheung) <i>The clinic's practice encompasses internist, hematologist and oncologist medicine, serving a diverse community in New York City with its branches in Manhattan, Queens and Brooklyn.</i>	New York City	<ul style="list-style-type: none"> <li>Interns will learn the operation and maintenance of the clinic, including:                             <ul style="list-style-type: none"> <li>observe the daily work of doctors and nurses</li> <li>research on topic assigned by doctors</li> <li>assist in various medical procedures</li> <li>learn to interpret lab reports and help to contact patients</li> <li>assist with medical history taking</li> <li>familiarize with pharmaceutical sales and products</li> </ul> </li> </ul>	2	May to August (7-8 weeks)	<ul style="list-style-type: none"> <li><u>One</u> student majoring in Medicine</li> <li><u>One</u> student majoring in Nursing</li> </ul> <p>(No limitation to year of study)</p>

\* Number of internship vacancy(ies) is/are subject to the final decision of individual organization.